

**Connections Public Charter School**

**Governing Board Minutes**

**May 16, 2022**

**Kress Building 3:15 pm**

**Call to Order:** Mr. Thatcher, designee appointed by Mr. Salmoiraghi, called the meeting to order at 3:15 pm.

**Members Present:** Kirk Bailey, Libby Oshiyama, Pam Thatcher, Anna Madrid, Ron Kim, Christina Wilbourn, Elsie Hayashi, Damon Murphy (proxy for Romeo Garcia), John Thatcher (proxy for Shinji Salmoiraghi)  
(Heather McDaniel, Recorder)

**Members Absent:** Shinji Salmoiraghi, Romeo Garcia

**Guests:** Pua Ka'ai, Eric Boyd, Peter Moon, Cat Spina, Romona Ridley, Carol Gray, Cheryl Gravela

**Approval of Agenda:**

*A motion was made by Mr. Bailey to approve the agenda. The motion was seconded by Mr. Murphy and was approved with consensus.*

**Approval of Minutes April 11, 2022 meeting:** Members reviewed the minutes from meeting on April 11, 2022.

*A motion was made by Mr. Murphy to approve the minutes from the meeting on April 11, 2022. The motion was seconded by Mr. Bailey. Discussion: Members discussed the potential for changes to executive session rules. The motion was approved with consensus.*

**Public Input:** none

**Correspondence & Communication:**

**New Business:**

- **Approval of New Substitute Teachers:**  
*A motion was made by Mr. Murphy to add one person to the sub list. The motion was seconded by Mrs. Thatcher and was approved with consensus.*
- **Review and Revision of Governing Board Policies:** tabled
- **School Director/Principal Search Process:** The panel is working on the job description, and a possible interim plan.
- **Reduction In Force/Reorganization Process:** Mr. Thatcher provided three job descriptions for new positions: School Custodial Service Superintendent, Building and Grounds Custodian, Farm Manager, Food Services Manager.  
*A motion was made by Mr. Bailey to approve the panel of interviewers for the new job positions, the same as the Principal/Director Search panel, with a minimum of a quorum of five panel members participating. The motion was seconded by Dr. Oshiyama. Discussion: Ms. Wilbourn asked for clarification of any timeline requirements. Mr. Thatcher said that timelines are being met, with interviews to be completed by June 30. The motion was approved with consensus.*

**Commission School Lead Report:** Ms. Ka'ai reminded the Board that the contract extension is due to be signed by June 30.

**Operations Report:**

- **Financial Officer's Report:** Mr. Bailey noted no items of concern. Ms. Gravela reported notable items in the budget.  
Ms. Gravela reported that funds from the donation from Mr. Ed Olsen to support the Studio Shaka after school program have been transferred to CPCS for the Studio Shaka/Makery trip to LA this week.  
Ms/ Gravela reported that the audit cost for Carbonaro and Associates has increased . The range could be \$17,000-\$20,000, likely on the lower end because a lot of the preparation is done by the school.  
*A motion was made by Mr. Bailey to approve the cost increase for the audit. The motion was seconded by Mr. Murphy and was approved with consensus.*  
Ms. Gravela reported that the list of CPCS check signers needs to be revised as of June 30, as four signers will no longer be available.  
*A motion was made by Mrs. Hayashi to revise the list of check signers as of June 30 as follows: remove Mr. Garcia, Mrs. McDaniel, Ms. Fukushima and Mrs. McClary; add Mr. Murphy, Mrs. Thatcher (to be removed from the list of CBESS check signers), and Mr. Kim. The motion was seconded by Mr. Murphy and was approved with consensus.*
- **Approval of Financial Statements: Members reviewed the Financial Statement from April 2022.**  
*A motion was made by Mrs. Hayashi to approve the Financial Statement for April 2022. The motion was seconded by Mrs. Thatcher and was approved with consensus.*
- **Title I/Student Achievement Report:**  
Status of Title I Plan SY 21-22: tabled  
Student Achievement: tabled

**Administrator's Report:**

- **Current enrollment:** 347
- **SY 21-22 Covid Health and Safety Plan Status Report:** Mr. Murphy reported that Mr. Garcia's recommendation is to continue with CDC guidance.
- **Kaumana Property Report:** Mr. Thatcher reported that the attorney for CBESS, Mr. Ted Hong, went to the required mediation prior to the case being referred to Supreme Court. The court date has not been scheduled.
- **Other Items:** Ms. Wilbourn shared some details regarding the commencement program, and requested that the Board provide a speaker to award diplomas. Mrs. Thatcher recommended Mr. Kua. A statement from the Board Chair accepting the list of graduates will be provided.
- **Mr. Thatcher reported that two anonymous alleged complaints had been filed electronically in December 2021 on the Department of Education Fraud and Ethics hotline, and forwarded to the State Charter Schools Commission, which is out of compliance with Connections' Governing Board's Complaint Procedure Policy.**  
*A motion was made by Mrs. Thatcher to go into executive session at 4:05pm to discuss two anonymous complaints, one regarding personnel and another regarding a student. Members chose to include Mrs. McDaniel and Ms. Gravela in the session. The motion was seconded by Mr. Bailey and was approved with consensus.*  
*A motion was made by Mrs. Hayashi to go out of executive session at 5:05pm. The motion was seconded by Ms. Wilbourn and was approved with consensus.*

**Next Meeting:** June 6, 2022 at 3:15 pm.

**Adjournment:** 5:20 pm.

Respectfully submitted by:

John Thatcher, proxy for Shinji Salmoiraghi  
Connections Governing Board Chair